OFFICE OF THE DIRECTOR:: BUREAU OF INVESTIGATION (E.O), ASSAM, Srimantapur, Guwahati -32.

TENDER ORDER

Sealed Tenders affixing court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are hereby invited from the local intending tenderers' firms and reputed suppliers for supply of Stationery/Computer/Electrical & Miscellaneous (attached as Annexure "A") to the Office of the Addl. Director General of Police, BI(E.O), Assam, Guwahati for the year 2020-21. Tenders will be received up to 2 P.M. on 16-09-2020 and will be opened on the same day at 3:00 PM in presence of the tenderers or their authorized representatives. Tender papers will be issued during the office hours upto 4 P.M. No tenders will be accepted after due date & time.

Terms and Conditions:

1. The tenders must be sealed and the sealed envelopes containing the tender should be superscribed as "Tender for supply of Electricals/Computers/Stationery & Misc articles for the year 2020-21" in the Office of the ADGP, BI(E.O), Assam, Guwahati to be put in the (Tender Box) placed in front of Accounts Branch, BI(E.O), Assam.

2. Each tender must be affixed with court fees stamp of Rs.8.25 (Rupees eight and paise twenty five) only without which the Tender will stand rejected.

3. Each and every tenderer must furnish earnest money of Rs.10,000/- (Rupees ten thousand) only in the shape of NSC/ Kishan Vikash Patra / Banker Cheque /Demand Draft/ FDR pledged in favour of the Superintendent of Police, BI(E.O), Assam, Guwahati.

4. The rates must be written legibly both in figures and in words with clear indication of quantum (i.e each/dozen/box/pt/plt/unit etc.) of each contents etc. of which the rates stand for.

5. No eraser should be used in the Tender. If any correction has to be made just above the strike off line, the same must be attested by dated signature of the tenderer below the strike off line.

6. While quoting the rates, the tenderer must mention the brand, make and quality of the articles for which the rates quoted stand for.

7. The rates should be FOR destination. The rates should be quoted inclusive of tax (GST).

8. The rates quoted once cannot be altered/withdrawn after submission of the tender and will hold till the completion of the Financial Year. No representation/appeal for enhancement of the rates on ground of rise of price on any other reason whatsoever will be entertained.

9. The earnest money of the un-successful tenderers/bidder will be released after finalization of the tenders. However, the earnest money of successful tenderer/bidder will be retained as security deposit for due performance of supplies.

10. The selected tenderers (s) will have to supply the articles as and when indented. The articles supplied must be best quality or genuine make and must conform to the specification of brand as quoted.

11. If any articles is found to be of inferior quality the same will be rejected out-right and will be replaced at the risk and responsibility of the tenderer. In event of failure of the approved supplier to deliver the articles in time or to replace the rejected articles with genuine ones within stipulated time, the department will be at liberty to obtain the articles through other agency in which case the extra expenditure that may have to be incurred by the department must be made good by the approved suppliers either by way of deduction from the bill or from the earnest money deposited by the tenderers.

12. The Tenderers will be required to produce samples as and when called for. The SP, BI(E.O) on behalf of ADGP, BI(E.O), Assam, Guwahati reserves the right to reject any or all the tenders without assigning any reason thereof. The undersigned does not bind himself to accept the lowest rates quoted by the tenderers.
13. The Tenderers /bidder must submit their photocopies of the following documents along with the Tender without which the Tender will be liable for rejection.

(I) Permanent Account Number (PAN) issued by the Income Tax Department.
(II) Up-to-date Municipal/Gaon Panchayat Trade License.
(III) Up-to-date GST Return.
(IV) Up-to-date Income Tax Return.
(V) GST Certificate.
(VI) Registration Certificate issued by Assam Police Headquarter.

14. The Authority is not bound to accept the lowest rate. All the documents submitted along with the tender will have to be self-attested. The selected firms/ suppliers will have to execute a deed of agreement immediately with the undersigned before supply of articles.

Superintendent of Police,
Bureau of Investigation (E.O), Assam,
Srimantpur, Guwahati-32.

No. E/VII/1-02/ 1958

Dated:

Copy to forwarded to:
3. The CPRO, Assam Police Headquarters, Ulubari, Guwahati for information and necessary action. He is requested to publish the NIT in atleast (two) local leading News Papers.
4. The Addl. Superintendent of Police, (C), Assam Police Headquarters, Ulubari, Guwahati for information and necessary action. He is requested to upload the NIT in the Official website.
5. All intending firms of Greater Guwahati for necessary action.
6. The H/A Acctt. BI(E.O), Assam, Guwahati for information.
7. Notice Board of BI(EO), Assam, Guwahati for wide circulator.

Superintendent of Police,
Bureau of Investigation (E.O), Assam,
Srimantpur, Guwahati-32.
TENDER NOTICE

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For details, may see the Tender Notice at the Notice Board of the BI(E.O), Assam, Guwahati during office hours or contact the Head Assistant, BI(E.O), Assam, Guwahati.

Mobile No. 97063-19931.

Superintendent of Police,
Bureau of Investigation (E.O), Assam, Srimantapur, Guwahati-32.