



**GOVT. OF ASSAM**  
**OFFICE OF THE COMMANDANT:::13<sup>TH</sup> ASSAM POLICE BATTALION**  
**LILABARI:::LAKHIMPUR**

**TENDER NOTICE**

Sealed tender affixing court fee stamp of Rs. 8.25/- (Rupees eight and twenty five Paise) only are invited from the intending suppliers / contractors for supply of "Stationery and computer items " to the undersigned for financial year of 2024-25.

The tenderer must be submitted to this office in tender box on or before 02:00 P.M.. on 28-02-2024. Accordingly, the tender box will be opened on the same day at 03:00 PM in presence of the Contractor /Suppliers or their authorized representative.

If office will be closed on that day for any reason, then the tenders will be submitted the next office day .

**TERMS & CONDITIONS**

1. The intending tenderers may collect tender papers / documents from the undersigned up to 02-02-2024 on payment of Rs. 100/- (one hundred) only in the form of IPO pledge in favour of the undersigned during office hours.

2. All tenderers must submit the photostat copies of the following documents.

(i) GST Registration Certificate (ii) PAN Card. (iii) Firm Registration.

(iv) Police Registration Certificate (v)Details of Bank Account.

3. The Firm/Contractor must submit the earnest money of Rs. 10,000.00 (Rupees ten thousand) only in the form of Bank Draft/KVP/NSC in favour of the Commandant, 13<sup>th</sup> Assam Police Battalion, Lilabari, Lakhimpur.

4. The Earnest money of the unsuccessful tenderer will be returned after finalization of the contract and in case of the successful tenderer it will be converted to security deposit and return after completion of the period of agreement.

5. The approved contractor shall have to deliver all indented articles as per specification and should be the best quality. Rejected articles shall be replaced at earlier. The successful tenderer will have to sign an agreement with the undersigned after finalization of the contract.

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Commandant


13<sup>th</sup> Assam Police Battalion,  
Lilabari, Lakhimpur.

Date. 30/01/2024

Memo No. BN13/A/Annual Tender/2024-25/ 250-257

Copy To:-

1. The Inspector General of Police (T &AP), Assam, Guwahati for favour of your kind information.
2. The Deputy Inspector General of Police (NR) Assam, Tezpur for favour of your kind information.
3. The Asstt. Inspector General of Police (A) Assam, Guwahati for favour of your kind information.
4. The District Commissioner, Lakhimpur for information.
5. The Superintendent of Police, Lakhimpur for information
- ✓ 6. The Chief Public Relation Officer, AP H.Qrts, Guwahati-7 for uploading the Notice in the Assam Police Website.
7. SM/RI/HA/MTO/CA of this unit for information and necessary action.
8. Office Notice board for hanging the tender notice.
9. File for record.

  
30-1-24  
Commandant  
13<sup>th</sup> Assam Police Battalion,  
Lilabari, Lakhimpur.