

**OFFICE OF THE COMMANDANT, 6<sup>TH</sup> A.P. BATTALION, KATHAL  
CACHAR, ASSAM**

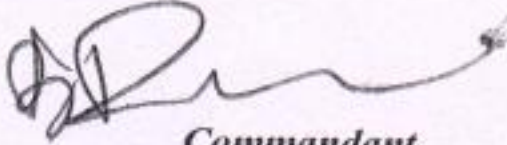
**// TENDER NOTICE //**

Sealed tenders affixing court fee stamp of Rs. 8.25 ( Rupees eight and twenty five paisa) only are invited from the local dealer / suppliers for supply of stationery articles to the office of the undersigned during the financial year 2023-2024 for the period w.e.f 01.04.2023 to 31.03.2024 as per list enclosed and will be received by the undersigned up to 14:00 hrs. on 27/02/2023 and the tenders will be opened on the same day accordingly in presence of the tenderer or their representative if any.

1. Any tenders received after stipulated hours and date either by hand or by post will not be entertained. The tender should be dropped in the tender box kept in the office of the undersigned for the purpose.
2. The rate of each item should be quoted both in figures and words clearly inclusive of all taxes. Any over writing correction without proper attestation will make the tender liable for rejection. The rate quoted will hold good up to 31.03.2024. The tender should be submitted either in type or written in ink clearly.
3. The intending tenderer will have to submit along with his/their tender up to date Income Tax / firm registration of / G.S.T. registration certificate and copy of Registration certificate of A.P. Hqr. Ulubari/ Trade Licence etc. including attested copies of PAN No. issued by the income tax authority as per rules. No tender will be entertained unless accompanied by the said certificate.
4. A sum of Rs. 2,000.00 ( Rupees two thousand) only as earnest money must be submitted with their quotation in the shape of NSC/Call deposit duly pledged in favour of the Commandant, 6<sup>th</sup> A.P. Battalion, Kathal failing which the tender will be rejected.
5. The undersigned is not bound to accept the lowest quotation and reserves the right to accept and reject any or all the tender without assigning any reason thereof.
6. The security deposits / earnest money furnished by the tenderers in connection with previous contract if any will not be accepted as earnest money for this quotation.
7. The articles will have to be supplied by the selected quotationers or their authorized representative as per demand placed from time to time at Battalion Headquarter Kathal at his own cost and risk.
8. Submission of more than one quotation in respect of the suppliers quoting different fictitious rates by one and some quotationers or firm under same

style entitled will be disqualify the quotation and will deemed automatically rejected.

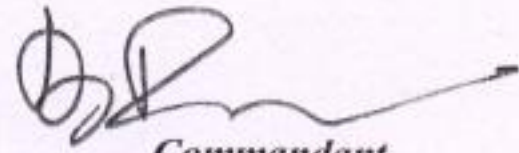
9. Earnest money of the unsuccessful quotationers will be returned as soon as the contract for the year 2023-24 is finalized.

  
**Commandant**  
6<sup>th</sup> A.P. Battalion, Kathal

Dated Kathal, the .01/.02/2023

M/No. Bn.6/G/ 1063 — 70

1. The Director, Information & Public Relation, Assam, Dispur, Guwahati-6 for favour of kind information. He is requested to get the above notice published in the local news papers.
2. The Addl. Director General of Police (Admn.), Assam, Guwahati for afvour of kind information.
3. The Deputy Inspector General of Police (SR), Assam, Silchar for favour of kind information.
4. The Deputy Commissioner, Silchar for favour of kind information.
5. The Chief Public Relation Officer, A.P. Hqr. Ulubari, Guwahati-7 for favour of kind information and necessary action for uploading the notice in the Assam Police website.
6. The District, Information and Public Relation Officer, Cachar, Silchar for favour of information.
7. All local supplier / dealers etc. for necessary action.
8. Office notice board.

  
**Commandant**  
6<sup>th</sup> A.P. Battalion, Kathal

List of Stationary Articles

Sl.No	Name of Articles	Quantity	Rate
1	DFC Paper 6.1 K.G	Per Reem	
2	White Paper FC Size	Per Dista	
3	DFC Paper 8.2 KG	Per Reem	
4	Pencil carbon (Big)	Per Pkt.	
5	Wooden Pencil HB	Per Pkt.	
6	Stamp Pad B/Q	Per Dozen	
7	Alpin 100 GM Pkt.	Per Dozen	
8	Stamp Pad INK B/Q	Per Dozen	
9	Gum Liquid 750 ML	Per Bottle	
10	Gum Paste Tube 60 ML	Per Tube	
11	Pin Kushion	Per Dozen	
12	File Cover B/Q	Per Dozen	
13	File Board B/Q	Per Dozen	
14	Envelope Big	Per 100 Sheet	
15	Envelope Small	Per 100 Sheet	
16	Eraser	Per Dozen	
17	Twin Ball	Per Dozen	
18	Sealing Wax	Per Pkt.	
19	Browne Paper Big	Per Reem	
20	Pencil Carbon Small	Per Pkt	
21	Stapler Machine Big	Per Each	
22	Stapler Machine Small	Per Each	
23	Stapler Pin Big & Small	Per Kit	
24	Scissor Office 9"	Per Each	
25	Wooden Roller 18"	Per Each	
26	Pen Stand with 4 pen Holder & Date	Per set	
27	Table Brush	Per Each	
28	Table Glass 24" X 18"	Per Each	
29	Calling Bell Electric	Per Each	
30	Calling Bell Spring	Per Each	
31	Waste Paper Plastic Basket	Per Each	
32	Paper Basket Plastic	Per Each	
33	Paper Weight Glass	Per Each	
34	Rubber Stamp (Polymer)	Per Line	
35	Chair Cushion 18X18 Dunlop Foam	Per Each	

36	Correction Fluid Kores	Per Dozen	
37	Desk Knife Paper Cutting	Per Dozen	
38	Clip Board B/Q	Per Each	
39	Clip File Auto	Per Each	
40	Dot Pen Jotter Wilson	Per Dozen	
41	Sponge	Per Dozen	
42	F/Pen Ink Chelpark 60 ML Pot	Per Each	
43	Guard File Auto	Per Each	
44	Bound Register (Rulled) No.40	Per Each	
45	Bound Register (Rulled) No.30	Per Each	
46	Bound Register (Rulled) No.20	Per Each	
47	Bound Register (Rulled) No.16	Per Each	
48	Bound Register (Rulled) No.12	Per Each	
49	Bound Register (Rulled) No.10	Per Each	
50	Exercise Book No.6	Per Each	
51	Exercise Book No.8	Per Each	
52	Exercise Book No.12	Per Each	
53	Engagement Pad	Per Each	
54	Chalk Pencil	Per Pkt.	
55	Traching Paper for Map	Per mtr.	
56	Markar Pen	Per Dozen.	
57	Tag Big/Small	Per Bundle	
58	Gatni (Perporator)	Per Dozen	
59	Ordinary Pen B/Q	Per Dozen	
60	Dot Pen Ponted Refill Both side	Per Dozen	
61	Plastic File Cover Clip System	Per Each	
62	Leather Bound Register on C/Paper No. 40	Per No.	
63	Cello Tap Small	Per Roll	
64	Sketch Pen	Per Set	
65	Cloth line Envelope 16"X12"	Per Each	

66	Slip Pad/Note Pad	Per Each	
67	Computer Paper FS	Per Reem	
68	Computer Paper A4	Per Reem	
69	Photo Paper	Per Pkt.	
70	Stick File	Per Each	
71	Calculator	Per No	
72	Gemps Clip	Per Dozen	
73	Computer Ink Black	Per No.	
74	Computer Cartridge 12A,803,P47	Per No.	
75	Computer Colour Cartridge	Per Cartridge	
76	Computer Cartridge PG-Tonner 59	Per Each	
77	Yellow Paper A4	Per Pkt	
78	Azurel Paper DFC Size	Per Reem	
79	Computer Dot Matrix Printer Ribbon	Per Each	
80	Pen Drive	Per Each	
81	Blank CD	Per Each	
82	Correction Pen	Per Each	
83	Stiker PAD	Per Pkt.	
84	Glue Stick	Per Each	
85	Computer Mouse	Per Each	
86	Computer Key Board	Per Each	
87	Computer Ink Colour	Per Each	
88	Xerox Paper A4	Per Reem	
89	Highlighter Pen	Per Each	
90	Xerox Paper FS	Per Reem	
91	Scale	Per Each	



Commandant  
6<sup>th</sup> A.P. Battalion, Kathak  
11/2/23