

OFFICE OF THE COMMANDANT, 12TH ASSAM POLICE BATTALION
JAMUGURIHAT ::: SONITPUR

::: NOTICE INVITING TENDER :::

Sealed quotation on plain papers affixing Court fee stamp of Rs. 8.25 (Rupees eight and Paisa twenty five) only are hereby invited from the Govt. Registered intending firm, Dealer for supply of Stationary / OE articles and Computer Items to this office during the financial year 2023-24 which will be received by the undersigned on or before 28-02-2023 upto 1300 hrs. and will be opened on the same day in presence of the tenderer or their authorized representative if any.

The cover containing the tender should be superscribed as "**Tender for Supply of Stationary/ OE Articles and Computer Items**" must be dropped in office tender box at the office hours. The tender should be written in ink or type and any correction should be initialed with date. The tenderers will have to submit a soft copy also along with his quotations for ready reference. The intending tenderers may also visit the Assam Police website <http://assampolice.gov.in>.

Terms of Condition.

All tender must be submitted along with the following documents.

1. Attested copies Firms Registration Certificate.
2. Attested copies GST Registration Certificate.
3. Attested copies up to date Tax Clearance Certificate.
4. Attested copies of APHQ registration Certificate.
5. Attested copies of PAN Card /GIR No issued by I.T. Department.
6. Attested copies of Current Bank Account.

The tender must be accompanied by earnest money of Rs. 3,000.00 (Rupees three thousand) only in the form of Fresh Bank Draft from any nationalist Bank only duly pledged in favour of the undersigned along with their tender failing which tender will not be accepted. The earnest money of the unsuccessful tender will converted into recurring deposit in due course.

The tenderer must have the firm registration certificate, APHQ registration certificate, GST registration certificate, TIN number, PAN number, Current Bank account number in the name of firm and upto date income tax and sales tax clearance certificate should be furnish with the tenders failing which the tender will not be accepted. The rate should be quoted inclusive of all taxes and the articles to be supplied should be the best quality and brand.

The selected tenderer will have to supply the articles including GST to the office of the undersigned within 2 (Two) days from the date of receipt of indent from this office. If the articles are found to be of below standard, the same will be rejected and the supplier will have to replace the same within 2 (Two) days at his own cost.

The successfully tenderer will have to enter into an agreement for supply of articles thereof throughout the financial year 2023-24 as per the rates approved. The cost of the stamp paper etc. for the same should be borned by the tenderer himself.

The undersigned is not bound to accept the lowest rates but reserve the right to reject any or all the quotations without assigning any reason. The decision of the undersigned in all tender matter will be the final.

Encl:- List of Stationary/O.E. articles and Computer Items.

Commandant
12th Assam Police Battalion
Jamugurihat, Sonitpur.

Dated:- 09-02-2023

Memo No.Bn12/Q/Tender/Sty/OE/2022-23/48.58

Copy to:-

1. The Spl. Director General of Police (Admn), Assam, Ulubari, Guwahati for favour of kind information.
2. The Addl. Director General of Police (TAP) Assam, Ulubari, Guwahati for favour of kind information.
3. The Deputy Inspector General of police (NR), Sonitpur Tezpur for favour of kind information.
4. The Deputy Commissioner Sonitpur Tezpur/Biswanath, Biswanath Chariali for favour of kind information and necessary action.
5. The CPRO Assam Police Hqr. Ulubari Guwahati. He is requested to take necessary action for publishing the tender notice in one or more local dailies and Assam Police website.
6. All SP'S/ All Commandants for information with request wide circulation.
7. All Local Contractors/ Firms and Suppliers of Sonitpur/ Biswanath Chariali/ Nagaon/ Mangaldoi and Barpeta for information and necessary action.
8. The office Notice board.

Commandant
12th Assam Police Battalion
Jamugurihat, Sonitpur.

He
computer cell
10/4/2023

COMPARATIVE STATEMENT SHOWING RATES FURNISHED BY THE FIRM CONCERNED IN RESPECT OF STATIONARY/ COMPUTER ARTICLES UNDER HEAD OF ACCOUNT 04-05 O.E. / 04-04 O.E. & 04-09 Others TO BE PURCHASED DURING THE FINANCIAL YEAR 2023-24 FOR 12TH ASSAM POLICE BATTALION, JAMUGURIHAT, SONITPUR ASSAM.


SL NO	NAME OF STATIONARY / O.E. ARTICLES	QUANTITY	REMARKS
1	Azurlaid Paper (DFC)	Per Rim	
2	Allout Liquid	Per No	
3	Alpin (Corporate)	Per Pkt	
4	Anti Virus upload. Avg.	Per No	
5	Auto File	Per No.	
6	B.B. Book (500 pages) L/Binding	Per Book	
7	B.T.C wire	Per Coil	
8	Ball Pen (Erax)	Per Dzn	
9	Ball Pen (Red & Blue)	Per No	
10	Bed Switch	Per No	
11	Binding Register	Per No.	
12	Binding register (Big size) for use as Bill copy	Per No	
13	Black Board	Per Sqr feet	
14	Black Phenyl	Per Bottle	
15	Black Tap	Per No	
16	Black Tap (Big)	Per No	
17	Blade 7 O Clock/Wilkinson	Per Pkt	
18	Bleasing Powder	Per kgs	
19	Board 10X12 (Plastic)	Per No	
20	Board 8X6 (Plastic)	Per No	
21	Board 9X10 (Plastic)	Per No	
22	Bodking	Per No	
23	Brasoo	Per No	
24	Broom (Bamboo)	Per No	
25	Broom (Phul jharu)	Per No	
26	Bucket 16" (Plastic)	Per No.	
27	C.F.L bulb 20 wt	Per No	
28	C.P.U (Computer)	Per No	
29	Calculator Citizen (JPN)	Per No	
30	Calculator machine (citizen) Big, medium,Small	Per Mtr	
31	Candle (Big)	Per No	
32	Candle Stick (big size)	Per Pkt	
33	Canon NPG-59 Toner Black	Per No	
34	Carbon Type (Kores)	Per Pkt	
35	Carbon Type (Kores) F. S. Size	Per Pkt	
36	Ceiling Tar (for ceiling)	Per No	
37	Celling Ball (Electric)	Per No.	
38	Celling Ball (Spring)	Per No.	
39	Cello Tap	Per No	
40	Cello Tap (Big Size)	Per No	
41	Cement Paint	Per Ltr	
42	Certain Ribbon	Per Pkt 32 Mtr gross	
43	Certain String	Per Pkt 18 Mtr roll	
44	Chair Cushion (Kurlon)	Per No	
45	Chair Cushion (Kurlon) 16X16, 18X18, 20X20	Per No	
46	Chalk Pencil	Per Pkt	
47	Chock (For Light)	Per No	

48	Clip Board	Per No	
49	Clip Pin	Per Pkt	
50	Clothing Binding Register (400 Pages)	Per No.	
51	Coffee Cup	Per Pkt. (6 nos)	
52	Compact Disc (Sony)	Per No	
53	Computer Format	Per No	
54	Computer Format and Software Upload	Per No	
55	Computer Key Board	Per No	
56	Computer Mouse	Per No	
57	Computer Power Cable	Per No	
58	Computer RAM- 2 GB	Per No	
59	Computer Table	Per No	
60	Corporate Cello 50 mg	Per No	
61	Correcting fluid (Kores)	Per dozn	
62	Correction Pen	Per No	
63	Cover Paper	Per Pkt	
64	Covered File	Per Dzn	
65	Cream Wave (Tiger/Ashok HPC)	Per Rim	
66	Cup Plate (i) Lily Brand / (ii) Bond China	Per pair	
67	Curtain Cloth	Per Mtr	
68	Dattle 100 ml	100 ML	
69	Dendrite 200 ml	Per No	
70	Dettol handwash	Per No	
71	DFC Paper (Tiger/Ashok HPC)	Per Rim	
72	Doormat 24"X12", 36"X24"	Per No	
73	Doormat PVC	Per Sqr feet	
74	Drawing Paper	Per Sheet	
75	Drinking Glass (general)	Per No	
76	Duplicating Ink (Kores)	Per No.	
77	Duplicating Paper	Per Pkt	
78	Duster	Per Dzn	
79	Electric Ball-60/100 Nos	Per No	
80	Electronic Chock	Per No	
81	Envelop (100 Sheets)	Per Pkt	
82	Exercise Book (Binding)	Per No.	
83	Exercise Book (General)	Per No.	
84	Extension Cord	Per No	
85	Extention Board	Per No	
86	F. C. Paper (Tiger/Ashok HPC)	Per Rim	
87	Fan capacitor	Per No	
88	Febi quick	Per No	
89	Fevicol 200 gm	Per No	
90	Fevistic 15gm	Per No	
91	File Board (General)	Per 100 Nos.	
92	File Cover (General)	Per 100 Nos.	
93	File Cover (Plastic)	Per 100 Nos.	
94	File tray (best quality plastic)	Per No.	
95	Filter Candle (Pure) Small	Per No	
96	Flexible wire	Per Coil	
97	Gamucha (Assamese)	Per No	
98	Glass (Borosil) Big (Drinking Glass)	Per Pkt 6 Nos	
99	Glass Cover	Per Mtr	

100	Glass white (Dust)	Per Ltr	
101	Good night Big	Per Pkt	
102	Good night Coil	Per Pkt	
103	Good night liquid	Per Pkt	
104	Gum Liquid (100 ml)	Per Dzn	
105	Gum Liquid (700 ml)	Per No.	
106	H.P.Printer 802 Black Ink	Per No	
107	H.P.Printer 802 Colour Ink	Per No	
108	Hand Towel (DCM,Binny, Bombay dying)	Per No	
109	High Light Pen	Per No	
110	Hit (Red/Black)	Per No	
111	Holder Electric	Per No	
112	HP Cartridge 680 (Black/Color)	Per No	
113	Injket/Laser Cartridge (PLH-388A)	Per Mtr	
114	Iron String	Per Coil	
115	J.K. Paper (size A3)	Per Pkt	
116	J.K. Paper (size A4)	Per Pkt	
117	J.K. Paper (size A4)Yeallow Colour	Per Pkt	
118	Khaki Paper	Per Pkt	
119	Knife (Big/ Medium)	Per No	
120	Kores Erox bottle 15ml	Per No	
121	KYOCERA 1650 Cartridge	Per No	
122	Leather Binding Register	Per No.	
123	LED Bulb (15, 18, 21WT)	Per No	
124	LED Buld (23 & 25 WT)	Per Mtr	
125	LED Tube	Per No	
126	Legal Size Computer Paper (J.K. Copier)	Per Rim	
127	Lesser Cartridge	Per No	
128	Lizol	Per No	
129	Lock and Key (General/Mayor)	Big No.	
130	Lock and Key (General/Mayor)	Small No.	
131	Long Cloth	Per Mtr	
132	Lux Soap	Per piece	
133	Marker Pen	Per No	
134	Maxo Coil	Per Pkt	
135	Measuring Tap 30/50 Mtr	Per No	
136	Nepthelin	Per Pkt	
137	Odonil	Per No	
138	Officer pen (Doctor,wilson)	Per unit	
139	Officer pen stand (l/spen- provision, good qulty)	Per No.	
140	Page maker	Per Pkt	
141	Paper Cutter	Per No	
142	Paper perfunator	Per No	
143	Paper weight (Glass decorated)	Per dozn	
144	Paste Gum (60 ml)	Per Dzn	
145	Pen (mitsubisi/Cello)	Per piece	
146	Pen Carbon (Kores)	Per Pkt	
147	Pen Carbon (Kores)	Per Pkt	
148	Pen Drive	Per No	
149	Pen Stand (medium)	Per No.	
150	Pen Stand (Round)	Per No.	
151	Pencil Battery	Per No	

152	Pencil Carbon (Kangaro)	Per Pkt	
153	Pendent Holder	Per No	
154	Photo paper (Kodak/Fuji)	Per Pkt	
155	Pilot jack pen	Per piece	
156	Pin cushion	Per No.	
157	Pin holder 3 Point	Per No	
158	Pin holder 5 Point	Per No	
159	Pin Remover	Per No	
160	Plastic Bag	Per No	
161	Plastic Tool (Nil kamal)	Per No	
162	Punch machine double/single	Per No	
163	Red & Blue Pencil	Per Pkt	
164	Red Cloth	Per Mtr	
165	Red Oxide	Per No	
166	Rexine (best quality)	Per Mtr	
167	Rexine Binding Register	Per No.	
168	Room Spray	Per No	
169	Rubber (Type /Pencil)	Per Dzn	
170	Rubber ben	Per Pkt	
171	Rubber Stamp (Plastic)	Per line	
172	Rubber Stamp (Round)	Per line	
173	Rubber Stamp (self inking)	Per No	
174	Rubber Stamp (wooden)	Per line	
175	Rubber stamp with dato printed	Per line	
176	Savings Brush	Per No	
177	Savings cream	Per No	
178	Scale (steel)	Per No	
179	Scale (Wooden)/ Plastic	Per Dzn	
180	Scanning printer	Per No	
181	Screen cloth (net)	Per Mtr	
182	Sealing Wax (Sulekha/HB)	Per Pkt	
183	Sessor (Big/ Medium)	Per No	
184	Sketch Pen	Per No	
185	Spancing machine	Per No	
186	Sponse	Per Dzn	
187	Stabilizer	Per No	
188	Stabilizer	Per No	
189	Stamp Pad (Cammel)	Per Dzn	
190	Stamp pad (Sulekha/self Inking)	Per dorzon	
191	Stamp Ped ink (60 ml)	Per dorzon	
192	Staple Big	Per No	
193	Staple machine (big kangaro)	Per No.	
194	Staple machine (small kangaro)	Per No.	
195	Staple Medium	Per No	
196	Staple Pin (Big/Medium/Small)	Per Pkt	
197	Staple Small	Per No	
198	Steel trunk 3 feet	Per No	
199	Steel trunk size 31/2X 21/2, 21/2X 11/2	Per No	
200	Stem wire 1.5	Per Mtr. 90 Mtr	
201	Stem wire 2.5	Per Mtr. 90 Mtr	
202	Sunny Fresh/Harpic	Per No	
203	Surf Exel	Per kgs	

204	Switch Board	Per No	
205	Table Brush (Big size)	Per No	
206	Table Glass (6 mm)	Per sqr Feet	
207	Table Glass black/White 6 mm	Per sq ft	
208	Tag Cotton (big size)	Per bdl	
209	Tea Pot	Per No	
210	Telephone Set (Beetal) best quality	Per No	
211	Thin Paper (Tiger/Ashok HPC)	Per Rim	
212	Toner Cartridge (Canon- LBP-2900B /Pro Dot)	Per No	
213	Tooth Brush	Per No	
214	Tooth Paste	Per No	
215	Tooth Powder	Per No	
216	Towel (turlish, DCM,Binny, Bombaydying big size)	Per No	
217	Tringle Pin (Plastic)	Per Pkt	
218	Tube Light	Per No	
219	Tube light set	Per Set	
220	Twin ball (thread)	Per No.	
221	Unit Power Supplier (UPS) for Computer	Per No	
222	Ujala 100 ml	Per Btl	
223	Wall clock (Ajanta/ Samay)	Per No	
224	Washing Soap/ Washing Powder	Per No	
225	Waste paper basket	Per No.	
226	Water cushion	Per dozn	
227	Water filter (Pure) Small	Per No	
228	Water filter (Pure/Candle) Big	Per No	
229	Water filter (Steel)21 ltrs	Per No	
230	Water Jug (Cello)	Per No	
231	Whate Mug (Cello)	Per No	
232	White Phenyl	Per Bottle	
233	Wooden Pencil (H.P / Nataraj)	Per Pkt	
234	Wooden Pencil, Apsara platinum/Notraj	Per Pkt	
235	Writing Pad (100 pages)	Per No.	


 Commandant
 12th Assam Police Battalion
 Jamugurihat, Sonitpur