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24/4/23



GOVERNMENT OF ASSAM  
OFFICE OF THE SUPERINTENDENT OF POLICE  
GOALPARA ::::::::::: ASSAM

**TENDER NOTICE**

Sealed tenders affixing non refundable court fee stamp of Rs.8.25 (Rupees eight and twenty five paise) only are hereby invited from the local firm/ suppliers registered under Assam Police Headquarters, Guwahati for supply of articles under group "A", "B" & "C" (list enclosed) during the financial year 2023-24 under the terms and conditions stated below. The tenders will be received in the office of the undersigned up to 02:00 PM of 15/03/2023. The tenders will be opened at 03:00 PM on the same day in presence of tenderers or their authorized representatives who may like to be present. In case the office remains closed, the tenderers will be opened on the next working day at the same time and venue. The list of items may be collected from the office of the undersigned on any working day during office hours by submitting requisition in writing under seal & signature.

- GROUP – A Stationary Articles (list enclosed)**  
**GROUP – B Electrical Goods (list enclosed)**  
**GROUP – C Computer Articles (list enclosed)**

**TERMS & CONDITIONS**

1. Tender without court fee stamp will not be accepted.
2. No tender will be received after the above scheduled date and time.
3. The rates against each item should be quoted in figure and words inclusive of all taxes.
4. The approved firm/supplier will have to submit GST clearance certificate to this office accordingly.
5. The tenderers will have to submit the following documents along with the tender, failing which no tender will be accepted.
  - (a) Attested copy of firm registration certificate.
  - (b) Attested copy of APHQ registration certificate.
  - (c) Attested copy of Income Tax clearance certificate.
  - (d) Attested copy of PAN card.
  - (e) Attested copy of Trade Licence.
6. Tenderers must deposit Rs.10,000/- (Rupees ten thousand) only as earnest money in the shape of call deposit/Demand Draft/NSC/KVP pledged in favour of the undersigned for each group of tender.
7. The earnest money of un-successful tenderers will be released after acceptance of rates and earnest money of the successful tenderers will be retained as security money. The security money will be forfeited to the Govt. in case the selected supplier/firm fails to supply as per indent.

8. The successful tenderer(s) will have to sign agreement with the undersigned.
9. The selected tenderer(s) will be required to deliver the the articles in the office of the undersigned on receipt of the proper indent immediately. No delivery charge will be paid to the supplier/firm by the undersigned for delivery of the articles in this office.
10. The selected tenderer will be bound to supply the articles at his quoted rates throughout the financial year and no representation whatsoever will be entertained for enhancement of rate subsequently.
11. Only the best quality articles/materials will be accepted. The approved supplier will be required to take back the rejected articles at his own cost.
12. Payment of the bills will be made depending upon the availability of fund. No extra charges will be entertained if the payment is delayed due to non-availability of fund.
13. Earnest money of the successful tenderer who will refuse to supply after final selection by the undersigned will be forfeited to the Govt.
14. The undersigned is not bound to accept the lowest rate and reserves the right to reject any or all the tenderers without assigning any reason thereof.

  
Superintendent of Police  
Goalpara (Assam)

Memo No. GLP/Sty/2023-24/389-401

Dated : 17 / 02 / 2023.

Copy to:-

- 1) The Director General of Police, Assam, Ulubari, Guwahati for favour of kind information. This has reference to the instruction vide Police Guwahati's Signal No. G/XXXI/GC/2022/Vol-I/03 dated 19/01/2023.
- 2) The Inspector General of Police (WR), Assam, Bongaigaon for favour of kind information.
- 3) The Asstt. Inspector General of Police (A), Assam, Ulubari, Guwahati for favour of information.
- 4) ✓ The Chief Public Relation Officer, APHQ, Ulubari, Guwahati for uploading the notice in the Assam Police website.
- 5) The District Information & Public Relation Officer, Goalpara for information and wide publicity.
- 6) The Addl. SP (HQ)/ Dy. SP (HQ), Goalpara for information
- 7) RO, Police Reserve, Goalpara/ All Os/C of the Police Stations and I/Cs of the OPs/PPs/WPs of Goalpara District for displaying in their Notice Board.
- 8) Office Notice Board.

  
Superintendent of Police  
Goalpara (Assam)

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**LIST FOR STATIONERY ARTICLES UNDER GROUP-A FOR THE FINANCIAL YEAR 2023-24**

Sl. No.	Particulars	Quantity	Rate to be quoted
1.	D.F.C. Paper	Per Ream.	
2.	F.C. Paper	Per Ream.	
3.	Conquest paper	Per Ream.	
4.	FS Paper	Each Pkt.	
5.	A4 Paper	Each Pkt.	
6.	A3 Paper	Each Pkt.	
7.	Art Paper	Per Sheet.	
8.	Fax Roll	Each.	
9.	Note Pad	Each.	
10.	Calculator (Small)	Each.	
11.	Calculator (Big)	Each.	
12.	Carbon Paper (Single)	Per Pkt.	
13.	Carbon Paper (Double)	Per Pkt.	
14.	Sticky Notes (Paper Flag)	Per Pkt.	
15.	Alpin	Per Pkt.	
16.	Stamp Pad (Small)	Each.	
17.	Stamp Pad (Big)	Each.	
18.	Pad Ink	Each.	
19.	Pen Stand with 2 Pens	Per Set.	
20.	Pen Stand with 4 Pens	Per Set.	
21.	File Cover with Board	Each.	
22.	Plastic Cover File	Each.	
23.	Stick File (FS Size)	Each	

24.	Stick File (A4 Size)	Each	
25.	Four Folding File	Each.	
26.	Index File	Each.	
27.	Put-up File	Each.	
28.	Guard File	Each.	
29.	Pointed refill	Per Pkt.	
30.	Cello Griper Refill	Each.	
31.	Gel Refill	Each.	
32.	Dot Pen	Each.	
33.	Gel Pen	Each.	
34.	Hi-Tech Pen	Each.	
35.	Twin Dot Pen	Each.	
36.	Thread Ball	Each.	
37.	Stapler Machine (Big )	Each.	
38.	Stapler Machine (Small)	Each.	
39.	Punching Machine	Each	
40.	Stapler Pin	Per Pkt.	
41.	Tag	Per Bdl.	
42.	Wood Pencil	Each.	
43.	Paper Clip (plastic)	Per Pkt.	
44.	Eraser	Each.	
45.	Gathni	Each.	
46.	Knife (Paper Cutter)	Each.	
47.	Finger Print Slate	Each.	
48.	Finger Print Roller	Each.	
49.	Photography Paper	Per Pkt.	

50.	Ink of Hi-Tech Pen	Each.	
51.	Marker Pen	Each	
52.	Coloured Pen	Per Pkt.	
53.	Half DFC size Cloth Binding Register (Per 100 Pages )	Each.	
54.	Half DFC size Cloth Binding Register (Per 200 Pages )	Each.	
55.	D.O. Book (Cloth Binding with Conquest Paper 500 Pages )	Each.	
56.	D.O. Book (Cloth Binding with Conquest Paper 1000 Pages )	Each	
57.	G.R. Register full size conquest paper (200 Pages).	Each	
58.	G.R. Register full size conquest paper (100 Pages).		
59.	Binding Register	Per. Number.	
60.	Peon Book	Each.	
61.	Wooden Roller	Each.	
62.	Plastic Scale	Each.	
63.	Candle (Medium size)	Per Pkt.	
64.	Candle (Big Size)	Each.	
65.	Table Calling Bell	Each.	
66.	Short Hand Pencil	Each.	
67.	Short Hand Note Book	Each.	
68.	Sunmica Clip Board	Each.	
69.	Plastic Clip Board	Each.	
70.	Paper Weight	Each.	
71.	Envelope (Small)	Per hundred.	
72.	Envelope (Medium)	Per hundred.	

73.	Envelope (Big)	Per hundred.	
74.	Envelope ( File Size )	Each.	
75.	Counting Sponge	Each.	
76.	Table Glass (24X18)	Each.	
77.	Sealing Wax	Per Pkt.	
78.	Rubber Stamp 1 Line	Each.	
79.	Rubber Stamp 2 Lines	Each.	
80.	Rubber stamp 3 Lines	Each.	
81.	Rubber Stamp 4 Lines	Each.	
82.	Rubber stamp Round	Each.	
83.	Tracing Paper	Per mtr.	
84.	Tracing Cloth	Per mtr.	
85.	Gum (150 Ml)	Each.	
86.	Gum Tube	Each.	
87.	Cello Tape	Each.	
88.	Fevistic Gum	Each.	
89.	Fevi-Quick	Each.	
90.	Erase-ex-Pen	Each.	
91.	Engagement Pad	Each.	
92.	Black Board 6' X 4'	Each.	
93.	Black Board 4' X 3'	Each.	
94.	White Board 6X4	Each	
95.	White Board 4X3	Each	
96.	White Board Marker Pen	Each	
97.	White Board Duster	Each	

98.	Slate	Each.	
99.	Chalk Pencil	Per Packet.	
100.	Duster	Each.	
101.	Paper Tray (Plastic)	Each.	
102.	Waste Paper Basket (Plastic)	Each.	
103.	Phenyl	Per Btl.	
104.	Lyzol	Per Btl.	
105.	Baygon Spray	Each	
106.	Odomos Coil	Per Pkt.	
107.	All out Machine with Refill	Each.	
108.	All out refill	Each.	
109.	Sanifresh	Each.	
110.	Herpic	Each.	
111.	Bathroom Cleaner	Each	
112.	Room Spray	Each.	
113.	Hit Spray (Mosquito)	Each.	
114.	Hit Spray (Cockroach)	Each.	
115.	Clean Angel (Small)	Each	
116.	Clean Angel (Big)	Each	
117.	Odonil	Each.	
118.	Colin	Each.	
119.	Vim liquid (250 Ml)	Each	
120.	Vim Bar	Each	
121.	Steel wool	Per Pkt.	
122.	Bleaching Powder	Per Kg.	
123.	D.D.T. Powder	Per Kg.	

124.	Gamaxin Powder	Per Kg.	
125.	Neptoline	Per Kg.	
126.	Rema Jharu (Broom)	Each.	
127.	Bamboo Jharu	Each.	
128.	Ceiling Jharu	Each.	
129.	Brasso Liquid	Each.	
130.	Silvo Polish	Each.	
131.	Cross line	Each.	
132.	Washing Powder	Per Kg.	
133.	Bath Soap	Each.	
134.	Soap Case	Each.	
135.	Liquid Soap	Each.	
136.	Hand Wash (250 ml)	Each	
137.	Dettol Liquid (100 ml)	Each	
138.	Dettol Liquid (200 ml)	Each	
139.	Dettol Liquid (500 ml)	Each	
140.	Sanitary Brush	Each.	
141.	Table Brush	Each.	
142.	Carpet Brush	Each.	
143.	Plastic Floor Carpet	Per Mtr.	
144.	Steel Brush	Each.	
145.	Lime Brush	Each.	
146.	Sutli (jute)	Per Kg.	
147.	Sutli (plastic)	Per Kg.	
148.	Nylon Rope	Per Kg.	
149.	Lime	Per Kg.	




150.	Alum (Fitkiri)	Per Kg.	
151.	Robin Blue (100 Gms.)	Per Pkt.	
152.	Robin Blue (100 Ml)	Per Btl.	
153.	Fevicol	Per Kg.	
154.	Pedelite	Per Kg.	
155.	Red Oxide	Per Kg.	
156.	Black Oxide	Per Kg.	
157.	Paint	Per Ltr.	
158.	Primer	Per Ltr.	
159.	Turpin Oil	Per Ltr.	
160.	Wood Touch Paint	Per Ltr.	
161.	Emery paper (Wood)	Each.	
162.	Emery paper (Iron)	Each.	
163.	Painting brush	Each.	
164.	Painting Tuli	Each.	
165.	Plastic Bucket (100 Ltr. Capacity)	Each	
166.	Plastic Bucket (50 Ltr. Capacity)	Each	
167.	Plastic Bucket (Medium) 20 Ltr. Capacity	Each.	
168.	Plastic Bucket (Small) 15 Ltr. Capacity	Each.	
169.	Plastic Bucket (Small) 08 Ltr. Capacity	Each.	
170.	Plastic Mug (Big)	Each.	
171.	Plastic Mug (Medium)	Each.	
172.	Plastic Jug	Each.	
173.	Towel (small)	Each.	
174.	Towel (Med)	Each.	
175.	Towel (Big)	Each.	

176.	Aluminum Bucket (Big)	Each.	
177.	Aluminum Bucket (Medium)	Each.	
178.	Aluminum Bucket (small)	Each.	
179.	Aluminum Mug (Big)	Each.	
180.	Aluminum Mug (Small)	Each.	
181.	Iron Bucket (Medium)	Each.	
182.	Iron Bucket (small)	Each.	
183.	Lock & Key (Big)	Each.	
184.	Lock & Key (Medium)	Each.	
185.	Lock & Key (Small)	Each.	
186.	Water Filter (Steel)	Each.	
187.	Water Filter (Cello/Milton)	Each.	
188.	Filter Candle	Each.	
189.	Eveready Torch with 2 Cell	Each.	
190.	Eveready Torch with 3 Cell	Each.	
191.	Pencil Battery	Each.	
192.	Torch Battery	Each.	
193.	Electronic Torch (Big)	Each.	
194.	Electronic Torch (Medium)	Each.	
195.	Charger Light (Electronic)	Each.	
196.	Lantern	Each.	
197.	Steel Trunk	Per inch.	
198.	Screen Cloth (Best Quality)	Per Mtr.	
199.	Screen Cloth (Ordinary Quality)	Per Mtr.	
200.	Plastic Role Pipe ½ inch size	Per Mtr.	
201.	Plastic Role Pipe 1 inch size	Per Mtr.	

202.	Plastic Role Pipe 2 inch size	Per Mtr.	
203.	Net Cloth	Per Mtr.	
204.	Spring for screen of door /window with Hook	Each	
205.	Chair cushion	Each	
206.	Rexene (4 ft. Breadth )	Per Mtr.	
207.	Axe with Handle	Each.	
208.	Shovel with Handle	Each.	
209.	Spade with Handle	Each.	
210.	Hand Dao with Handle	Each.	
211.	Bati Dao	Each.	
212.	Shabol	Each.	
213.	Khonti with Handle	Each.	
214.	Grass cutter	Each.	
215.	Iron Press Heavy	Each.	
216.	Electronic Iron	Each	
217.	Cup & Plate	Per Pair.	
218.	Tea Spoon	Per Doz.	
219.	Tea Tray (Big)	Each.	
220.	Tea Tray (Med)	Each	
221.	Stove (Kerosene)	Each	
222.	Electric Kettle	Each	
223.	Water Drinking Glass (good quality)	Each.	
224.	Red Salu	Per Mtr.	
225.	Measurement Tape (50 Mtr.)	Each.	
226.	Tailoring Tape	Each.	
227.	Safety pin	Per Doz.	

228.	Stop watch	Each.	
229.	Papush (Foot Mat) Big	Each.	
230.	Papush (Foot Mat) Medium.	Each.	
231.	Iron Door Mat (Big)	Each.	
232.	Iron Door Mat (Med.)	Each.	
233.	Polythene sheet	Per Mtr.	
234.	Folding Umbrella	Each.	
235.	Stick Umbrella	Each.	
236.	National flag (Big)	Each.	
237.	National Flag (Med.)	Each	
238.	Unit Flag	Each	
239.	Car Flag	Each.	
240.	Flag Rope	Each.	
241.	Fillant Chandi Cloth	Per Mtr.	
242.	Grease	Per Kg.	
243.	Mineral Jalley	Per Kg.	
244.	Rifle Chain	Each.	
245.	Rifle Oil	Per Ltr. .	
246.	Sten gun chain	Each.	
247.	SLR Pouch	Each.	
248.	Sten Pouch	Each.	
249.	Sten Sling	Each.	
250.	AK 47 Pouch	Each.	
251.	AK- 47 Sling	Each.	
252.	Target Paper (Figure- 11)	Each.	
253.	Oil Stone	Each.	

254.	Flat Nose Pliers	Each.	
255.	Pull Through Cord	Each.	
256.	Hessian Cloth	Per Mtr.	
257.	Insas Pouch	Each.	
258.	Stop Watch	Each	
259.	Man Weighing Machine (Manual )	Each	
260.	Man Weighing Machine (Digital )	Each	

  
Superintendent of Police  
Goalpara  
Goalpara (Assam) 102

**LIST OF ELECTRICAL ARTICLES UNDER GROUP -B FOR THE FINANCIAL YEAR 2023-24**

Sl. No.	Particulars	Quantity	Rate Quoted
1.	4 mm PVC wire (Aluminum)	Per mtr.	
2.	6 mm PVC wire (Aluminum)	Per mtr.	
3.	10 mm PVC wire (Aluminum)	Per mtr.	
4.	0.75 mm Copper wire	Per mtr.	
5.	1 mm Copper wire	Per mtr.	
6.	1.5 mm Copper wire	Per mtr.	
7.	2.5 mm Copper wire	Per mtr.	
8.	4 mm Copper wire	Per mtr.	
9.	6 mm Copper wire	Per mtr.	
10.	10 mm Copper wire	Per mtr.	
11.	Flexible wire	Per mtr.	
12.	Bulb Holder	Each.	
13.	Angle Holder	Each.	
14.	Baton Holder	Each.	
15.	Ceiling Rose	Each.	
16.	Electric Calling Bell	Each.	
17.	Bell Push	Each.	
18.	Adopter Holder	Each.	
19.	Black Tape	Each.	
20.	Bed Switch	Each.	
21.	Screw Different Sizes	Per Pkt.	
22.	Nails Different Sizes	Per Kg.	
23.	Nut & Bolt Different Sizes	Per Kg.	


24.	F.T. Switch 6 Amp	Each.	
25.	F.T. Switch 16 amp	Each.	
26.	Plastic Switch Board (4x4)	Each.	
27.	Plastic Switch Board (6x7)	Each.	
28.	Plastic Switch Board (6x8)	Each.	
29.	Plastic Switch Board (8x10)	Each.	
30.	Plastic Switch Board (10x12)	Each.	
31.	3 pin Socket. 6 amp	Each.	
32.	3 pin Socket. 16 amp	Each.	
33.	5 Pin Socket. 6 amp	Each.	
34.	5 Pin Socket. 16 amp	Each.	
35.	5-in-1 Combined. 16 amp (Power Switch Board)	Each.	
36.	S.S. Combine (16 Amp)	Each	
37.	2 pin Top. 6 amp	Each.	
38.	3 Pin Top. 6 amp	Each.	
39.	3 Pin Top. 16 amp	Each.	
40.	Gang Box 1 way	Each.	
41.	Gang Box 2 way	Each.	
42.	Gang Box 3 way	Each.	
43.	Gang Box 4 way	Each.	
44.	Gang Box 6 way	Each.	
45.	Cut Out 16 amp	Each.	
46.	Cut Out 32 amp	Each.	
47.	Cut Out 63 amp	Each.	
48.	Cut Out 100 amp	Each.	
49.	Cut Out 200 amp	Each.	

50.	Main Switch 16 amp	Each.	
51.	Main Switch 32 amp	Each.	
52.	Main Switch 63 amp	Each.	
53.	Change Over Switch. 16 amp	Each.	
54.	Change Over Switch.32 amp	Each.	
55.	Change Over Switch 63 amp	Each.	
56.	Auto Cut Change Over Switch 16 amp	Each.	
57.	Auto Cut Change Over Switch 32 amp	Each.	
58.	Auto Cut Change Over Switch 63 amp	Each.	
59.	MCB Box 4 way	Each.	
60.	MCB Box 6 way	Each.	
61.	MCB Box 8 way	Each.	
62.	MCB Box 12 way	Each	
63.	MCB 6 amp	Each.	
64.	MCB 10 amp	Each.	
65.	MCB 16 amp	Each.	
66.	MCB 32 amp	Each.	
67.	MCB 63 amp	Each.	
68.	Cashing Pipe (Flat)	Each.	
69.	External of Cashing Pipe	Each.	
70.	Internal of Cashing Pipe	Each.	
71.	Elbow of Cashing Pipe	Each.	
72.	Tee of Cashing Pipe	Each.	
73.	Square Box	Each.	
74.	Plastic Gutka	Per Pkt.	
75.	G.I. Wire	Per Kg.	



76.	Regulator for Ceiling Fan	Each.	
77.	Tester	Each.	
78.	Screw Driver Kit	Each.	
79.	Screw Driver (Big)	Each.	
80.	Isulator 32 amp	Each.	
81.	Isulator 40 amp	Each.	
82.	Isulator 63 amp	Each.	
83.	Isulator 3 Phase / 4 Pol 32 amp	Each.	
84.	Isulator 3 Phase / 4 Pol 63 amp	Each.	
85.	Isulator 3 Phase / 4 Pol 100 amp	Each.	
86.	LED Bulb (7 WT)	Each	
87.	LED Bulb (9 WT)	Each	
88.	LED Bulb (12 WT)	Each	
89.	LED Bulb (14 WT)	Each	
90.	LED Bulb (18 WT)	Each	
91.	LED Bulb (23 WT)	Each	
92.	LED Bulb (28 WT)	Each	
93.	LED Bulb (32 WT)	Each	
94.	LED Bulb (36 WT)	Each	
95.	LED Bulb (40 WT)	Each	
96.	LED Bulb (50 WT)	Each	
97.	LED Flood Light (50 WT)	Each.	
98.	LED Flood Light (100 WT)	Each.	
99.	LED Flood Light (200 WT)	Each.	
100.	Bulb (60 WT)	Each.	
101.	Bulb (100 WT)	Each.	


102.	Bulb (200 WT)	Each.	
103.	Extension Board	Each.	
104.	Ceiling Fan (USHA/Khaitan)	Each	
105.	Stand Fan (USHA/Khaitan)	Each	
106.	Capacitor of Ceiling fan	Each	
107.	Hexo Blade	Each.	
108.	Cable Clip (Small)	Per Pkt.	
109.	Cable Clip (Med.)	Per Pkt.	
110.	Cable Clip (Big)	Per Pkt.	

  
SSperrintendent of Police  
Goalpara (Assam) 10/2

LIST OF COMPUTER ARTICLES UNDER GROUP-C FOR THE FINANCIAL YEAR 2023-24

Sl. No.	Particulars	Quantity	Rate to be quoted
1.	Computer Cartridge (12A)	Each	
2.	Computer Cartridge (88A)	Each	
3.	Computer Cartridge (925)	Each	
4.	Toner Xerox	Each	
5.	Ink Cartridge (Colour)	Each	
6.	Ink Cartridge (Black)	Each	
7.	Computer Paper (size 12X10)	Per Pkt.	
8.	Dot Matrix Printer Ribbon	Each.	
9.	Pen drive 126 G.B.	Each.	
10.	Pen drive 64 G.B.	Each	
11.	Pen drive 32 G.B.	Each	
12.	Pen drive 16 G.B.	Each	
13.	Blank C.D.	Each	
14.	Blank DVD	Each.	
15.	Re-Writable C.D.	Each.	
16.	UPS for Computer	Each.	
17.	Computer Mouse	Each.	
18.	Mouse Pad	Each	
19.	Computer Key Board	Each.	
20.	LAN Cable	Per Mtr.	
21.	Quick Heal Total Security for Computer	Each	
22.	Wi-Fi Device (Best Quality)	Each	
23.	Bluetooth Device (Best Quality)	Each	

24.	Xerox Machine Drum (IR 2206)	Each	
25.	Xerox Machine Doctor Blade (IR 2206)	Each	
26.	External Hard	Each	
27.	Mother Board	Each	
28.	SMPS	Each	
29.	C-MOS Battery	Each	
30.	DVD Drive	Each	

  
Superintendent of Police  
Goalpara (Assam) 107