

OFFICE OF THE SUPERINTENDENT OF POLICE :: KOKRAJHAR ::

SHORT TENDER NOTICE

Sealed tender affixing non-refundable court fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five) only is hereby invited from the registered firms/supplier for supply of refreshment for guests and delegates etc. in connection of 74th VDP foundation day at Kokrajhar on 28th & 29th January /2023 during the financial year 2022-2023 under the terms and condition stated below and the tender will be received in the office of the undersigned on or before 19-01-2023 up to 1 :00 P.M. on the tenders will be opened on the same day at 2 :00 P.M. in presence of tenderes or their authorized representatives who may like to be present. In case the office remains closed the tenders will be opened on the next working day at the same time and venue. A tender fee of Rs.1000/- (Rupees One Thousand) only in the form of IPO/demand draft in favour of the undersigned is required to be submitted in the concerned desk.

TERMS AND CONDITIONS

1. Tender without court fee stamp will not be accepted.
2. No tender will be received after the aforementioned scheduled time and date.
3. The rates should be furnished against each item inclusive oaa taxes, accordingly GST will be deducted from the supplier's bill and the same will be deposited in to Govt. Treasury observing all formalities.
4. The tenderes have to submit the following documents along with the tender, failing which no tender will be accepted.
 - e) Self attested copy of GST registration certificate in respect of active GSTIN No.
 - f) Updated Annual GST and income Tax Return Certificate.
 - g) Self attested copy of Pan Card.
 - h) Self attested copy of Trade License for the Financial Year 2022-2023.
5. The Tender Must Deposit 2% earnest money of total amount in the form of call deposit pledged in favour of the undersigned for each Tender.
6. The earnest money of all un-successful tenders will be released after completion of Tender process and earnest money of the successful tender will be retained as security money. The security money will be forfeited to the Govt. in case the selected supplier/firm fails to supply as per indent.
7. The successful Tenderer will have to sign an agreement the undersigned.
8. The selected Tenderer will be required to deliver the articles in the office of the undersigned on receipt of the proper indent immediately No delivery charges will be paid to the supplier/firm by the undersigned for delivery of the articles in this office.
9. The selected Tenderer will be bound to supply the articles at his quoted rates throughout the year and no re-presentation whatsoever will be entertained for enhancement of rate subsequently.
10. Only the best quality articles/materials will be accepted. The approved supplier will be required to take back the rejected articles at his own cost.
11. Payments of the bills will be made depending upon the availability of fund. No extra charge will be entertained if the payment is delayed due to non-availability of fund.
12. Earnest money of the successful Tender who refuses to supply after final selection by the undersigned will be forfeited to deposit the same to Govt exchequer.
13. The undersigned is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.

Sl. No.	Name of articles	Quantity
1.	Supply of Lunch(Veg) on 28-01-2023	800 Nos.
2	Supply of Tea & snacks for Delegates for evening on 28-01-2023	1500 Nos.
3	Supply of Dinner (Veg.) Official & Delegates on 28-01-2023	1500 Nos.
4	Supply of Breakfast for official & Delegates for on 29-01-2023	2500 Nos.
5	Supply of Lunch(Non-Veg) for official Delegates for on 29-01-2023	5000 Nos.
6	Supply of drinking water bottles	
7	Supply of Dish /Plate/Glass etc.	

/

Superintendent of Police
Kokrajhar :: Assam.

Memo No. : KJR/VD/Convention/2023/ 71-78 Dated Kokrajhar, the 17/01/2023

Copy for information to :-

1. The Inspector General of Police, (A), Assam, Guwahati for favour of kind information.
2. The Inspector General of Police, (BTAD), Assam, Kokrajhar for favour of kind information.
3. The Deputy Inspector General of Police (Admin.) Cum CC,VDO, Assam, Guwahati.
4. The Director of Information and Public Relations Officer, Kokrajhar. He is requested to publish the above NIT in local daily News Paper for 02(Two) consecutive days.
- ✓ 5. I/C, Assam Police website for uploading the notice (in pdf.) for general public.
6. All Local Contractor/Suppliers for information and necessary action.
7. Office Notice Board.

/

Superintendent of Police
Kokrajhar :: Assam