



GOVT. OF ASSAM  
OFFICE OF THE  
SUPERINTENDENT OF POLICE  
NALBARI::ASSAM

Phone No. 03624-220466 (O) and 220324 (R)  
E-Mail ID. sp-nalbari@assampolice.gov.in


TENDER NOTICE

Sealed tender affixing Non-refundable Court fee stamp of Rs. 8.25 (rupees eight and twenty five paisa) only invited by the undersigned from the Govt. Registered Firms/Contractors for fixation of Annual Approved Rate for Supply of Stationery, Electrical Items etc. for the FY 2024-25, at different Police Stations/Out Post/PPs of Nalbari DEF including Police Reserve, and SP's office Nalbari etc. The tender would be received up-to 1.00 P.M. on 28-03-2024 and will be opened at the same venue on the same day at 2.00 PM. If depositing or opening of the Tender falls on Holiday, the next day will be fixed for the purpose.

The intending tenderers or their authorized representative may remain present at the time of opening of tenders.

Terms and Conditions

1. The Tenderer must be registered provisionally registered with A.P. Headquarters, Ulubari, Guwahati, under Group-"A" (Purchase of Stationery & Electrical Articles)
2. The intending tenderer may obtain the list of items/materials to be supplied from the office of the undersigned on any working day during office hour.
3. **The Rate should be quoted inclusive of all taxes etc. excluding GST.**
4. The tenderer will have to submit up to date ITC/ GST clearance and Firm Registration certificate/Copy of PAN/Bank accounts details duly attested else the tender will be rejected.
5. The tenderer will have to submit Earnest money of Rs. 5,000.00 (Rupees five thousand) only pleased in favour of the undersigned in the form of Bank Draft/NSC/KVP should be deposited along with the tender else such tender will be rejected.
6. The tender must execute the work within 7 (seven) days from the date of issue of work order, if awarded, on approved rate.
7. The tender must be submitted super scribing the envelope quoting "Tender for supply of material/repairing" in a sealed envelope.
8. The undersigned reserves the right to accept or reject any quotation/tender without assigning any reasons thereof.
9. Opening of tender:
  - Date of Opening:
  - Time of Opening: 2.00 PM
  - Place of opening: Office of the Superintendent of Police, Nalbari


  
Superintendent of Police  
Nalbari, Assam.

Memo No. PNB/G-2/OE/TENDER/2023-24/ 462-A

Dated Nalbari, the 11<sup>th</sup> March, 2024

Copy to :

1. The Spl. Director General of Police, Assam, Ulubari, Guwahati for favour of kind information. This has reference to the instruction vide police Guwahati's signal No. G/XXXI/GC/2022/Vol-1/03 dated 19/01/2023.
2. The Inspector General of Police (CWR). Assam Guwahati for favour of kind information.
3. The Asstt. Inspector General of Police (A), Assam, Ulubari, Guwahati for favour of Information.
4. The Chief Public Relation Officer, APHQ, Ulubari, Guwahati for uploading the notice in the Assam police website.
5. The District Information & Public Relation Officer, Nalbari for information and wide publicity.
6. The Addl. SP (HQ)/Dy.SP(HQ), Nalbari for information
7. RO, Police Reserve, Nalbari/All Os/C of the Police Stations and I/Cs of the OPs/PPs of Nalbari District for displaying in their Notice Board.
8. Office Notice Board.

  
Superintendent of Police  
Nalbari, Assam.