

OFFICE OF THE SUPERINTENDENT OF POLICE ::: HAILAKANDI ::: ASSAM.

TENDER NOTICE

Sealed tenders affixing non-refundable court fee stamp of Rs. 8.25p only are hereby invited from the local firms/ suppliers registered under Assam Police Headquarters, Guwahati for supply of Spare Motor Parts including job works for Hailakandi District Police during the financial year 2023-24 under the terms and conditions stated below. The tenders will be received in the office of the undersigned up to 2 P.M. of 24/04/2023. The tenders will be opened at 3 P.M. on the same day in presence of Tenderers or their authorised representatives who may like to be present. In case the office remains closed, the tenders will be opened on the next working day at the same time and venue. The intending tenderers may collect list of tendered spare motor parts and the list various types of vehicles of Hailakandi District Police from the MT Branch, Police Reserve, Hailakandi from 9-30 A.M. to 5 P.M. on any office working day submitting petition along with supporting documents in respect of his firm.

TERMS & CONDITIONS

1. Tender without court fee stamp will not be accepted.
2. No Tender will be received after the above scheduled date and time.
3. The rates against each item should be quoted in figure and words inclusive of all taxes.
4. The approved Firm/Supplier will have to deposit GST as per rules and will submit a copy of GST receipt to this office accordingly.
5. The tenderers will have to submit the following documents along with the tender, failing which no tender will be accepted.
 - a) Attested copy of firm registration certificate.
 - b) Attested copy of GST clearance certificate.
 - c) Attested copy of Income-Tax clearance certificate.
 - d) Attested copy of PAN card.
 - e) Attested copy of Trade Licence.
 - f) Attested copy of Provisional registration certificate of DGP office.
6. Tenderers must deposit Rs. 10,000.00 (Rupees ten thousand) only as earnest money in the form of call deposit pledged in favour of the undersigned for each group of tender.
7. The earnest money of un-successful Tenderers will be released after acceptance of rates and earnest money of the successful Tenderers will be retained as security money. The security money will be forfeited to the Govt. in case the selected supplier/ firm fails to supply as per indent.
8. The successful tenderer (s) will have to sign agreement with the undersigned.
9. The selected tenderer (s) will be required to deliver the articles in the office of the undersigned on receipt of the proper indent immediately. No delivery charge will be paid to the supplier/ firm by the undersigned for delivery of the articles in this office.

10. The selected tenderer will be bound to supply the articles at his quoted rates throughout the financial year and no representation whatsoever will be entertained for enhancement of rate subsequently.
11. Only the best quality articles/ materials will be accepted. The approved supplier will be required to take back the rejected articles at his own cost.
12. Payment of the bills will be made depending upon the availability of fund. No extra charges will be entertained if the payment is delayed due to non-availability of fund.
13. Earnest money of the successful tenderer who will refuse to supply after final selection by the undersigned will be forfeited to the Govt.
14. The undersigned is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.
15. The procurement will be done as per Assam Public Procurement Rules 2020.

Superintendent of Police,
Hailakandi.

Memo No. HKD/MT/Spare parts/2023 /47

Dated Hailakandi, the 12/04/2023.

Copy to: -

1. The Director General of Police, Assam, Guwahati for favour of information. This has a reference to the instruction vide Police Guwahati Signal No. G/XXXI/GC/2022/Vol-I/03, dated 19.01.2023.
2. The Deputy Inspector General of Police, (SR), Assam, Silchar for favour of information.
3. The Deputy Commissioner, Hailakandi for favour of information.
4. The Chief Public Relations Officer, A.P. Headquarters, Guwahati-7 for uploading the notice in the Assam Police website.
5. The District Information & Public Relation Officer, Hailakandi for information and wide publicity.
6. The Addl. S.P. (HQ)/ Dy. S.P. (HQ), Hailakandi/ C.I., Lala for information.
7. R.O., Police Reserve, Hailakandi/ All Os/C of the Police Stations and I/Cs of the O.Ps/ P.Ps of Hailakandi district for display in their Notice Board.
8. Office Notice Board.

Superintendent of Police,
Hailakandi.
Superintendent of Police
Hailakandi