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**OFFICE OF THE COMMANDANT 21ST A.P. BATTALION KATLICHERRA,
HAILAKANDI.**

ANNUAL TENDER NOTICE.

Sealed tender affixing non – refundable court fee stamp of Rs. 8.25 (Rupees eight and twenty five paisa) only are hereby invited from the local registered firm / Suppliers for supply of the following motor parts, Bike Spar Parts and works during the financial year 2024 – 25 under the terms and conditions stated below. The tenders will be received in the office undersigned up to 2 P.M. of 26-03-2024. The tender will be opened at 3 P.M. on the same day in presence of tenderers or their authorised representatives who may like to be present. In case the office remains closed, the tenders will be opened on the next working day at the same time and venue. The list of motor parts and works may be collected from the office of the undersigned on any working day during office hours by submitting requisition in writing under seal & signature.

TERMS AND CONDITIONS.

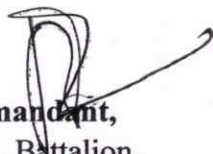
- 1) Tender without court fee stamp will not be accepted.
- 2) No tender will be received after the above schedule date and time.
- 3) The rates should be furnished against each item inclusive of all taxes which will be deducted from the supplier's bill and that will be deposited to the Govt. Treasury observing all formalities.
- 4) The tenders will have to submit the following documents along with the tender, failing which no tender will be accepted.
 - a) Attested copy of firm registration certificate.
 - b) Attested copy of GST clearance certificate.
 - c) Attested copy of income – tax clearance certificate.
 - d) Attested copy of PAN card.
 - e) Attested copy of Adhar card.
 - f) Beneficiary details.
 - g) Attested copy of Trade Licence.
 - h) Attested copy of Assam Police Headquarter Registration Certificate.
- 5) Tenderers must deposit Rs. 2000 (Rupees Two Thousand) only as earnest money in the form of call deposit pledged.
- 6) The earnest money of the un-successful tenderers will be released after acceptance of rates and earnest money of successful tenderers will be retained as security money. The security money will be forfeited to the Govt. in case the selected supplier / firm fail to supply as per indent.
- 7) The successful tenderer(s) will have to sign agreement with the undersigned.
- 8) The selected tenderers will be required to deliver the motor spare parts and repair (Jobs) in the office of the undersigned on receipt of the proper indent immediately. No delivery charge will be paid to the supplier / firm by the undersigned for delivery of the motor spare parts and repair (Jobs) in this office.
- 9) The selected tenderers will be bound to supply the motor parts and works at his quoted rates throughout the year and no representation whatsoever will be entertained for enhancement of rate subsequently.
- 10) Only the best quality motor parts and works will be accepted. The approved supplier will be required to take back the rejected motor parts at his own cost.
- 11) Payment of bill will be made depending upon the availability of fund. No extra charge will be entertained if the payment is delayed due to non-availability of fund.
- 12) Earnest money of the successful tenderer who will refuse to supply after final selection by the undersigned will be forfeited to the Govt.
- 13) The undersigned is not bound to accept the lowest rate and reserves the right to reject any or all the tenders without assigning any reason thereof.


Commandant,
21st A.P. Battalion,
Katlicherra, Hailakandi.

Memo No. Bn.21/MT/Ann. Tdr./ 154 / 2024-25/1354-64 Dated 5/3 /2024.

Copy to:-

1. The Spl. Director General of Police, (Hqr.), Assam, Guwahati for favour of kind information.
2. The Inspector General of Police, (Admn.), Assam, Guwahati for favour of information.
3. The Inspector General of Police, (TAP), Assam, Guwahati for favour of information.
4. The Deputy Inspector General of Police (SR), Assam, Silchar for favour of information.
5. The Deputy Commissioner, Hailakandi for favour of information.
6. The Chief Public Relation Officer, A.P. Headquarters, Guwahati-7 for uploading the notice in the Assam Police web side.
7. The District information & Public Relation Officer, Hailakandi for information and wide publicity. He is requested to get the above notice published in the local newspapers.
8. The Superintendent of Police, Hailakandi for favour of information.
9. All Commandants of Assam Police for information.
10. Office Guard File.
11. Office Notice Board.


Commandant,
21st A.P. Battalion,
Katlicherra, Hailakandi