


OFFICE OF THE COMMANDANT, 12<sup>TH</sup> ASSAM POLICE BATTALION  
 JAMUGURIHAT ::: SONITPUR

## :: NOTICE INVITING TENDER ::

Sealed tender affixing non-refundable Court fee stamp of Rs. 8.25 (Rupees eight and Paisa twenty five) only are hereby invited from the Registered firm/Contractor for supply of Stationary / OE articles and Computer Items (list enclosed) to this office during the financial year 2024-25 in accordance with the APPR-2017 (Assam Public Procurement Act, 2017) and APPR, 2020 (Assam Public Procurement Rule, 2020) under the terms and conditions stated below. The tender will be received by the undersigned on or before 29-07-2024 upto 1400 hrs. and will be opened on the same day in presence of their authorized representative.

Terms of Condition.

1. Tender without court fee stamp will not be accepted.
2. No tender will be received after the above schedule date and time.
3. The rate should be furnished including others eligible charge against each items, but excluding of GST.
4. The firm/supplier will have to submit the following documents along with the tender, failing which no tender will be accepted.
  - (a) Attested copies of firms registration certificate.
  - (b) Attested copies of GST clearance certificate.
  - (c) Attested copies of Income Tax clearance certificate.
  - (d) Attested copies of PAN Card.
  - (e) Attested copy of Trade License.
  - (f) Attested copy of Voter-ID- Card.
  - (g) Attested copy of APHQ registration Certificate.
5. Tenderers must deposit Rs. 5,000.00 (Rupees five thousand) only as earnest money in the form of call deposit pledged in favour of the undersigned for each of the tender.
6. The earnest money of un-successful tenders will be released after completion of tender process and earnest money of the successful supplier/Contractor will be retained as security money. The security money will be forfeited to the govt. in case the selected supplier/firms fail to supply as per indent.
7. The successful supplier/contractor will have to sign agreement with the undersigned.
8. The selected supplier/contractor will be required to deliver the articles in the office of the undersigned on receipt of the prop Indent immediately. No delivery charge will be paid to the suppliers/Firm by the undersigned for delivery of the articles.
9. The selected supplier/contractor will be bound to supply the articles at his quoted rates throughout the year and no representation what's ever will be entertained for enhancement of rate subsequently.
10. Only the best quality materials will be accepted. The approach supplier will be request to take back the rejected articles at his own costs.
11. Payment of the Bill will be made depending upon the availability of fund.
12. Earnest money of the successful supplier/contractor, who will refuse to supply after find selection by the undersigned will be forfeited to the Govt.
13. The undersigned is not bound to accept the lowest rate and reserve the right to rejection any reason thereof.


  
 Commandant  
 12th Assam Police Battalion  
 Jamugurihat, Sonitpur.

Dated:- 10/07/2024

Memo No. Bn12/Q/Sty/OE/2024-25/ 58-A

Copy to:-

1. The Inspector General of Police (A) Assam, Ulubari, Guwahati for favour of kind information.
2. The Deputy Inspector General of police (NR), Sonitpur Tezpur for favour of kind information.
3. The District Commissioner, Sonitpur Tezpur/Biswanath, Biswanath Chariali for favour of kind information and necessary action.
4.  The CPRO Assam Police Hqr. Ulubari Guwahati. He is requested to take necessary action for publishing the tender notice in one or more local dailies and Assam Police website.
5. All SP'S/ All Commandants for information with request wide circulation.
6. All Local Contractors/ Firms and Suppliers of Sonitpur/ Biswanath Chariali/ Nagaon/ Mangaldoi and Barpeta for information and necessary action.
7. The office Notice board.

  
 Commandant  
 12th Assam Police Battalion  
 Jamugurihat, Sonitpur.